

STETCHWORTH PARISH COUNCIL

19 High Street, Aldreth, Cambs, CB6 3PQ

Clerk: Mrs. Karen Peck

Email: clerk@stetchworth.org

AGENDA

Notice of Meeting to be held on Tuesday 21st November 2023 at The Ellesmere Centre (Gredley Room) at 7pm. All members of the Council are hereby summoned to attend a meeting of Stetchworth Parish Council for the purpose of transacting the business as set out below. Members 7 Quorum 3.

K Peck

THE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Mrs Karen Peck Clerk to Stetchworth Parish Council
15th November 2023

67/23/24 Apologies for Absence (Local Government Act. 1972 s.85 (1))

- (a) To receive and approve apologies for absence.

68/23/24 To Receive Declarations of Pecuniary and non-Pecuniary Interest

Councillors to declare any personal and/or pecuniary interest in any item on the agenda and to inform the Chairman if they wish to speak on the matter during the Public Forum.

69/23/24 Open Forum for Public Participation

An opportunity for parishioners to address Parish Councillors and for Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted.

70/23/24 To Approve the Minutes of the Meeting held on 17th October 2023

71/23/24 Matters Arising including reports from the Clerk and Councillors (for information only)

- (a)
- Update on Streetlight for Church Lane.
 - Land Ownership Ellesmere Centre Car Park and grounds
 - Quotations for tree works and do we wish to apply for a Pride of Place Grant
 - To approve bank changes to Unity Trust Bank - to add new Clerk and remove exiting.
 - To approve National Pay Award implement and backdate for Clerks.
 - To discuss the use of Redshoes Accounting to conduct Payroll Services
 - To discuss Scribe Accounting quotation to replace current provider.
 - To discuss next meeting date and dates for 2024
 - To discuss Utility Aid quotation for the renewal of Electricity Contract
 - To discuss budget position (Year to Date) and provision for 2024-25 budget and precept

72/23/24 The Ellesmere Centre

- (a) Ellesmere Centre Report.
(b) Update on proposal to apply to the ECDC Pride of Place grant funding re: frontage of Ellesmere Centre – Cllrs Bell, Sharp and Saunders.

73/23/24 District & County Councillors' Reports

74/23/24 Finance - to approve accounts for payment:

(a)	Ref: Payee/Item	Chq. no	Total	Exc. VAT
	(1) Staff costs – Oct 23	BACs	£0.00	
	(2) Clerk's expenses Oct 23	BACs	£0.00	
	(3) Opus Energy (street lighting)	BACs	tbc	
	(4) The Ellesmere Centre – room hire (Oct)	DD	£30.00	
	(5) RH Landscapes – grass cutting Oct 23	BACs	£288.00	£240.00
	(6) TBM – Microsoft 365 licences (monthly)	BACs	£12.72	£10.60
	(7) St Peters Stetchworth PCC – Newsletter	BACs	£729.26	
	Total payments for the month:		£tbc	

- (b) To note monies received:

- None.

- (c) To note consider bank reconciliations for October and November will be presented at a forth coming meeting.

75/23/24 Planning

- (a) To receive planning application decisions and tree works: -
- 23/00650/FUL Newmarket Equine Hospital, Cambridge Road – extension to accommodate CT scanner. – **pending consideration**
 - 23/00898/FUL 57 Strollers Way – first floor side extension and associated works. **AMENDMENT for information only:** amended plans showing changes to the quantity of render and cladding and an amended block plan now including vehicle parking. - **Approved**
 - 23/00898/FUL 57 Strollers Way – first floor side extension and associated works. **AMENDMENT re:** removal of Dormer windows. - **Approved**
 - 23/00139/FUL Aislabie Stud, Ley Road, Stetchworth
Proposed sub-division of existing dwelling element from 1 No. dwelling to 2 No. apartments - **Approved**
- (b) To consider planning applications received:
- None

76/23/24 Community Matters/General Maintenance

- (c) Next steps for Moveable Vehicle Activated Sign – Cllr Sharp.
- (d) Handyman – update.
- (e) Risk Assessments – to consider the need to carry out a risk assessment on any item discussed during the meeting.

77/23/24 Correspondence for Information

- a) East Cambs Climate Action Network - Earth Café
- b) East Cambs - Mepal Neighbourhood Plan consultation
- c) ECDC Press release: Pride of Place grants.
- d) ECDC Newsletter - November 2020
- e) National Highways: A11 Babraham to Six Mile Bottom resurfacing update
- f) East Cambs Ely Markets - Festive press release
- g) ECDC press release: 75 Coronation oaks.

78/23/24 Date of Next Meeting & Matters for Future Consideration